

Welcome to
Reaside Academy



2020-2021

Attendance
Information



Reaside Academy

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ATTENDANCE

What we expect:

FIRST DAY CONTACT - It is your responsibility as Parent/Carer to contact the Academy on the first day of your child's absence and to keep us informed on a daily basis.

OFFICE TELEPHONE NUMBER: 0121 675 7235

If you fail to contact the Academy to inform of any absence, then this will be recorded as **UNAUTHORISED ABSENCE**. (Please ensure the office also has your correct contact number, as we may need to contact you).

If we have no contact from you and we are unable to contact you, then this is a serious matter and we may have no alternative but to inform the relevant authorities. This forms part of our safeguarding duty.

THIS IS WHY FIRST DAY CONTACT IS IMPORTANT.



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Persistent Absence:

Since the start of the 2015/16 academic year, the government has classified a pupil as a persistent absence if they miss 10% or more of their own possible sessions, rather than if they reach a standard threshold of absence sessions.

Holidays:

The Government have said that 'NO HOLIDAYS ARE TO BE TAKEN DURING TERM TIME'.

Holidays will only be granted by the Head Teacher for **Exceptional Circumstances** and **ONLY** if this is requested in writing.

This absence will be recorded as **UNAUTHORISED** and may lead to court action being taken.



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Incentives:

Attendance Trophy: At the end of each week the attendance is calculated to show the percentage for each class. A trophy and certificates are then awarded to the classes in order of achievement – 1st, 2nd and 3rd at the awards assembly on each Friday.

Certificates: Certificates are awarded (half termly) for children who have achieved 96.0% or above, which is the Academy's target.

Star Awards: A coloured star sticker is also presented along with the certificate to those children achieving 96.0% or above (half termly).

Bronze Star = 96.0%

Silver Star = 97%-98%

Gold Star = 99%-100%



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At the end of the Academic Year, those children who have achieved 100% attendance are entered into a Prize Draw. Prizes vary from year to year and have included bikes, scooters, trophies, etc.

OUR ATTENDANCE
TARGET AT
REASIDE ACADEMY
IS
96%



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PUNCTUALITY * Due to COVID-19 see revised staggered start and finish times - Thank you.

As a Parent/Carer you have a responsibility to ensure your child attends school at the correct time on each day. School starts promptly at 8.50am. Arrivals after 9am but before 9.20am will be marked as late. Arrivals after 9.20am will be marked as late after register is closed. This represents an unauthorised absence for that morning.

If your child arrives late, they must report to the main office, where we keep a Record of Lateness Book.

It is very important that your child arrives on time for the start of the school day, as this will eliminate disturbances to others in the classroom.

Punctuality is vital at an early age, as this encourages children to progress in education and the wider world of employment in future years.

Thank you for your support and co-operation.

Mrs S Wiseman
Headteacher